

**Minutes**  
**C.P. Squires Elementary School**  
**School Organizational Team Meeting**  
**Thursday, May 16, 2024**

School Organizational Team Members:

Ana Ruiz- Parent –No  
Monique Salas- Parent - No  
Kathryn Grass- Parent - No  
Anita Micek- Support Staff -Yes  
Matthew Royer- Licensed Staff -Yes  
Sara Brown- Licensed Staff -Yes  
Tiffany Burlacu- Principal -Yes  
Lynn Ivey – Assistant Principal -Yes  
Kevin Chamorro – Assistant Principal -Yes

This meeting agenda is posted publicly on the school website at <https://www.squireselementary.com>

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and District staff. Speakers that are disruptive will be asked to leave the meeting.

**1.0 Welcome & Roll Call**

**2.0 Public Comment Period (2 minutes maximum allotted)**

**3.0- New Items:**

- 3.1 SPP Act 3 – Discussed future steps, will be posted on website
- 3.2 Parent and Family Engagement Policy Planning 2024-2025 – getting ideas from other schools
- 3.3 Review additional changes for next school year – staffing changes

**4.0-Information**

- 4.1 - Monthly meetings for SOT. Every 3rd Thursday of the Month. Meetings will be held in Room 32 at C.P. Squires Elementary School
- 4.2- Next meeting- Thursday, August 22, 2024 at 2:30 P.M.